

Company Name: Park View Management Company Swindon Limited

Inspector Name: K. Zak

Inspection Date: 14 May 2025

Purpose

This site inspection record is used when undertaking regular site inspections and is solely for the purpose of recording and monitoring the common (communal) parts on behalf of the above company.

What Is Included

The below report comments on the general condition of the interior and exterior communal parts (where applicable) as they were found at the time of this inspection.



Please note: This inspection is carried out visually by the property manager or a competent person instructed by the property manager and should not be used for any other purpose than to comment and record the general state and condition of the common (communal) parts that are inspected during a routine site visit. Where further investigation, testing or remedial work is required, a competent person is instructed by the property manager.



Internal Inspection	Acceptable	Not Acceptable	N/A	Comments	Action
Entrances (Main doors)	✓			Main entry doors were secure and functioning properly during inspection.	None
Hallway (Communal Lobbies and Stairs)	✓			Communal areas were tidy and in good visual condition.	None
Lighting (Standard and Emergency Lighting)	✓			Communal lighting was tested and confirmed to be fully operational.	None
Internal Doors (Compartment Doors)	✓			All internal fire doors were functional and free from visible damage.	None
Cupboard Doors (Electrical Cupboard Doors)	✓			Electrical and service cupboards were checked and found secure.	None
Windows (Communal Windows)	✓			All accessible windows operated correctly and closed securely.	None
Signage (Communal Notices)	✓			Mandatory safety signs were present and clearly visible.	None
Additional Comments					None



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PROFESSIONAL PROPERTY MANAGEMENT

External Inspection	Acceptable	Not Acceptable	N/A	Comments	Action
Exterior Structure (The Building)	✓			External inspection showed no cause for concern.	None
Guttering (Gutters and Fascia)	✓			Gutters and downpipes were secure and intact.	None
Roofing (Tiles and Cladding)	✓			No visible displacement or missing elements noted from ground view.	None
Communal Grounds (Gardens and Common Areas)	✓			Communal areas showed signs of regular care and upkeep.	None
Bin Store (Waste Disposal Areas)	✓			Bins were correctly used and showed no signs of overflow.	None
Car Park (Vehicle Parking)	✓			Car park is well-maintained, with no surface damage or obstructions.	None
Bike Store (Bicycle Areas)			✓		None
Additional Comments					None

Entrances (Main Doors)



Hallway (Communal Lobbies and Stairs)



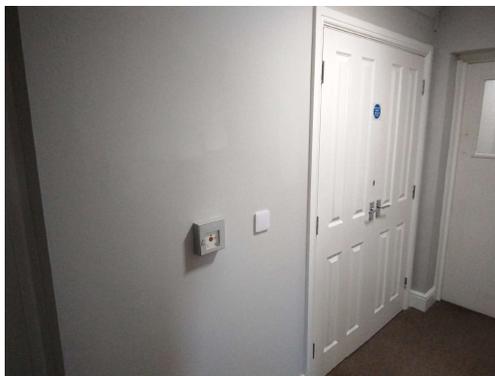
Lighting (Standard and Emergency Lights)



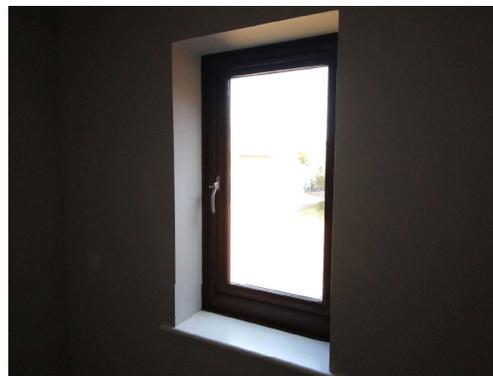
Internal Doors (Compartment Doors)



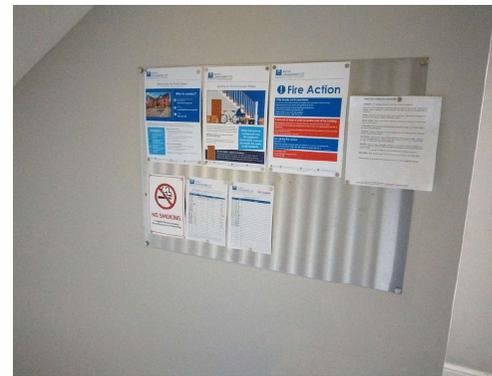
Cupboard Doors (Electrical Cupboard Doors)



Windows (Communal Windows)



Signage (Communal Notices)



Additional Photos

Exterior Structure (The Building)



Guttering (Gutters and Fascia)



Roofing (Tiles and Cladding)



Communal Grounds (Gardens and Common Areas)



Bin Store (Waste Disposal Area)



Car Park (Vehicle Parking)



Bike Store (Bicycle Areas)

Additional Photos